

**Information Technology Council Meeting
November 18, 2004**

F i n a l

Present: Tim Lapointe, Quent Boyken, Sandra Glenn, Betsy Brandsgard (by phone), Kris Junkins, Christian Gurney, Donna Mueller, Mary Wegner

Absent: Larry Murphy, Ron Dardis, Bill Dotzler, Bob Brunkhorst

Guests: Kit Krogmeier, Mark Uhrin, John Gillispie, Diane Van Zante, Tim Erickson, Steve Gast, Wes Hunsberger, Mark Peterson, Bill Leggett

Tim Lapointe, Chair, opened the meeting. It was noted that a quorum of members was present. The Council's newest member, Donna Mueller, the Executive Director of IPERS, was in attendance. Council members were asked to introduce themselves.

1. Review and Approve Minutes of the Last Two Meetings – Tim Lapointe.
Sandy Glenn moved approval of the August 30, 2004 and September 2, 2004 meeting minutes. Quent Boyken seconded the motion. An oral vote was taken, unanimously approving the minutes as written.
2. I/3 Project Update – Sharon Sperry.
In light of an article in the Des Moines Register, the Chair asked for a presentation on the I/3 project. Sharon Sperry, project manager, provided the attached presentation. Some of the basic items addressed were:

Why was the I/3 project undertaken?

- To improve access to accurate and complete information
- To increase accountability
- To provide more effective resource management
- To support business process redesign, eliminating paper and saving time
- To eliminate redundant systems

Who participates?

- Budget module: all departments
- Finance module: most departments use
- eProcurement: GSE and others
- New accounts receivable, inventory, functions: Piloting for future rollout to all departments
- Data warehouse: all departments

What are the expected benefits?

- Enhanced accountability
- Eliminate redundant systems
- Maximize best practices
- Eliminate paper and save time
- Reduce maintenance and development time
- Reduce or eliminate interfaces



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Tim thanked Sharon for her work on the project and inquired if most of the concerns had been addressed. Sharon indicated that most had been resolved. At present, the biggest issue is vendor simplification. The Register article also raised a concern about the project being over budget. John Gillispie explained that some of the material in the Register was improperly portrayed. The dollars have always been as stated. The original estimate was \$40 million, at present less than \$16 million has been spent. Lori McClannahan is making a list of agency concerns and enhancements so that they can be prioritized by the user groups. The Council asked if there were tangible cost savings that could be captured and relayed to the agencies. Sharon advised that cost savings will be long term, realized more in the department area than in centralized savings.

3. Project Updates for Pooled Technology – John Gillispie.
The Information Technology Enterprise (ITE) has not historically reported back to the Council on pooled technology, but will be doing so on a quarterly basis in the future. The next update will be February, 2005.
4. Update on State of Iowa Technology Strategic Plan – John Gillispie.
In May, the IT Council received a draft copy of the State Technology Strategic Plan for review and comment at the July meeting. The July meeting was subsequently cancelled, the August and September meetings were dedicated to pooled technology activities. In the interim, it was incumbent upon ITE to complete and submit the Strategic Plan to the Legislature, as required.
5. Enterprise Infrastructure and Personnel Assessment (EIP) Report – Mark Peterson and Bill Leggett, Coeur Group.
John Gillispie stated that HF534 required the Department of Administrative Services to perform a consolidation study. The CIO Council was instrumental in writing the RFP and in selecting the vendor, Coeur Group. Forty-three different state agencies participated in the study which is due to the Legislature on December 1st. John wants the IT Council to know what Coeur Group is saying and recommending.

Mark Peterson and Bill Leggett, Coeur Group, provided the attached presentation. Coeur has been working on this project for about a year. They were asked to devise three different models, one of them being a centralized IT solution. Coeur talked to over 250 IT individuals within the state and met with every department director to gather his/her perceptions and information. Coeur's recommendation to the Legislature specifically takes into account the culture of Iowa and Iowa state government, and seeks the best solution for the State of Iowa based on its unique characteristics and circumstances. Any savings realized from the recommended solution need to be redirected/reinvested in the IT ecosystem, as IT in Iowa is already under funded.



EIP Presentation
for IT Council...

John will be proposing the formation of a subgroup comprised of CIO Council and IT Council members to work on the governance portion of the consolidation plan. Christian Gurney, Tim

Lapointe, and Sandy Glenn subsequently volunteered to serve on the governance subgroup. John hopes to have a draft governance plan completed prior to the January 20 IT Council meeting so that it can be presented for council approval. He would like to submit the plan to the Legislature shortly after they convene.

6. Schedule for 2005 – Tim Lapointe.

The Council agreed to the 2005 meeting calendar, but chose to start the meetings at 1:00 p.m. rather than 1:30 p.m.



2005 IT Council mtg
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7. Wrap up and Adjourn – Tim Lapointe.

There being no further business, a motion was made and seconded to adjourn the meeting. An oral vote was taken and unanimously approved. The meeting adjourned at 3:55 p.m.